

# UCC PERMIT APPLICATION

DATE \_\_\_\_\_ MUNICIPALITY \_\_\_\_\_ MERCER COUNTY

TAX PARCEL/MAP # \_\_\_\_\_ OWNER NAME \_\_\_\_\_

SITE ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_, PA ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ CELL \_\_\_\_\_ EMAIL \_\_\_\_\_

CONTRACTOR NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_ REGIS. # \_\_\_\_\_

TYPE OF WORK/IMPROVEMENT (CHECK ALL THAT APPLY) (\*\*Further info. See below)

New Building  Single Family  Multi Family  Addition  Repair  Mobile Home  
 Alteration  Electrical DR # \_\_\_\_\_  Change of Use  Relocation  
 Plumbing  Demolition (complete separate check list)  Other (specify) \_\_\_\_\_

Description of proposed work: **MUST INCLUDE 2 SETS OF PLANS**

\*\*Mobile Home Make/Model \_\_\_\_\_ Year \_\_\_\_\_ \*\*\*ATTACH COPY OF TITLE/BILL OF SALE

Approximate Start Date: \_\_\_\_\_ Approximate End Date: \_\_\_\_\_

Total Estimated Cost \$ \_\_\_\_\_

#Stories \_\_\_\_\_ Total square footage \_\_\_\_\_ Dimensions: \_\_\_\_\_ X \_\_\_\_\_ Storm Water Plan: Y / N  
(Separate application required if yes)

Septic Permit: Y / N (attach copy of permit) Municipal Sewer Tap: Y / N permit # \_\_\_\_\_

Zoning: Y / N (attach copy of permit) Zoning approval date: \_\_\_\_\_

Water Service: \_\_\_\_\_public \_\_\_\_\_private well

Flood Plain: Is the site located within an identified flood hazard area? Y / N

Will any portion of the flood hazard area be developed? Y / N Lowest floor level \_\_\_\_\_

Owner/Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act 166-1978, sec. 60.3

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the approved construction documents and PA ACT 45 Uniform Construction Code and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, right of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or documents or ordinances of the municipality or any other governing body. The applicant certifies he/she understands all applicable codes, ordinances, and regulations. Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or code administrator's authorized representative shall have the opportunity to enter areas covered by such permit at any reasonable hour to enforce the provisions of the codes applicable to such permit.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

**NOTE: ALL BOLD AREAS MUST BE COMPLETED PRIOR TO SUBMISSION TO THE ASSESSMENT OFFICE OR WILL BE RETURNED!**  
**Permit applications should be mailed to the Tax Assessment office on at least a MONTHLY BASIS! Demo permits mailed AFTER final inspection.**

FORM UCC 6/23